

Building Supply Officer

20 July 1956

THRU : Chief, Administrative Staff, ORR
Acting Chief, Industrial Division, ORR

Surplus typewriters.

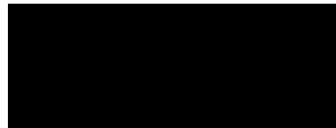
1. A recently completed equipment survey within this Division reveals the fact that many offices have surplus typewriters.

2. Most of the typewriters are in good condition and those which are presently unusable can be repaired. In nearly every case these machines have been placed atop safes, odd tables and book cases in violation of most good housekeeping rules.

3. This office would like to have the machines listed below returned to BSO as soon as possible.

<u>Make</u>	<u>Serial No.</u>	<u>Location</u>
Underwood	5115828171	1541 M
Underwood	11-7263131	1541 M
L. C. Smith	1A1818883-11	1211 Q
Remington	J1164827	1211 Q
Remington	J2275350	1211 Q
Royal	KRM-3008965	1542 M
Royal	RHE-4903608	1542 M
Remington	J37691	1108 Q

25X1A9a



Distribution:

Orig. and 1 - Addressee
1 - Ch/St/A
1 - D/I

25X1A9a

RR/D/I: [REDACTED] /2345 (20 July 1956)